



CONFIDENTIAL

**KINGSWAY CHRISTIAN COLLEGE
CHANGE IN MARITAL STATUS ADVICE**

FATHER'S PERSONAL DETAILS:

Name	
Address	
	Postcode:
Telephone / Mobile number	
Membership Status:	Full <input type="checkbox"/> Probationary <input type="checkbox"/> Associate <input type="checkbox"/>

MOTHER'S PERSONAL DETAILS:

Name	
Address	
	Postcode:
Telephone / Mobile number	
Membership Status:	Full <input type="checkbox"/> Probationary <input type="checkbox"/> Associate <input type="checkbox"/>

CHANGE IN CIRCUMSTANCES ADVICE:

I, _____ wish to advise the College of the following Change in Circumstances:

Print Name in Full

My present marital status is:	Separated <input type="checkbox"/> Divorced <input type="checkbox"/> Re-married <input type="checkbox"/> Widowed <input type="checkbox"/> Other <input type="checkbox"/>
Are there any court orders in place regarding your change in marital circumstances?	YES** <input type="checkbox"/> NO <input type="checkbox"/> Please provide the original court document to Business Services Staff. A copy must be retained for our records.

CHILD/REN AFFECTED BY THIS CHANGE:

This change will affect the care of all children listed below:

	Child's Name	Roll Group	Parental Responsibility (Father/Mother)	Residing With (Father/Mother)	Fee Payment Responsibility (Father/Mother)
1.					
2.					
3.					
4.					
5.					

SPECIAL INSTRUCTIONS REGARDING CONTACT WITH CHILD/REN:

Please use the space below to advise any special instructions regarding contact with any of the children listed. Name the specific child and the special instructions relating to that child.

FINANCIAL STATEMENT:

- Existing Contracts for payment of fees will remain in force, notwithstanding any Family Court Orders, until a new contract is agreed to with the College. In the event of a change in the manner of payment of fees, a new contract will have to be signed with the mutual consent of both parents and the College.
- We hereby understand and agree to these financial arrangements.

DECLARATION:

I/We declare that the statements contained in this Change in Marital Status Advice are true and accurately represent my/our family's new marital position. I/We agree to keep the college fully informed of any changes in our circumstances/ I/We have attached all required documents.

FATHER'S SIGNATURE _____ DATED: _____

MOTHER'S SIGNATURE _____ DATED: _____